

## UTMAGS Meeting Minutes – JULY 15<sup>th</sup>, 2014

### UTMAGS BBQ (Thursday, July 24<sup>th</sup> @ 5-8pm)

- Supplies: 3 bags of charcoal, lighter fluid, lighter, tongs (from Dan?), serving spoons, paper towel, paper plates, napkins, forks, 2 coolers (UTMAGS and Stacey)
- Groceries (the day of): Veggie burgers (no cheese, no mushrooms), burgers, beef hot dogs, cheese slices, quinoa & macaroni salad, fruit tray (x1), veggie tray (x1), hamburger buns, hot dog buns
- Condiments: ketchup, relish, mustards, washed lettuce for burger, tomatoes
- Drinks: water, pops (multi-pack)
- Games: soccer ball, volley ball, badminton set, frisbee, Audrey's ball thing, whatever else?
  - o Need pump for balls!
- Announce Grad Wars and bring email list to add students to UTMAGS list serve
- **Krystal**: email BMC and mBiotech students about BBQ and joining the list serve

### UTMAGS BUDGET AND LAB COAT SALES (Starting August)

- >\$15,000 after deposits
- Cheque books and stamp are ordered!
- **Laura**: Look into getting credit/debit cards
- Lab coats are 65/35 cotton/poly blend
- Cost for Inventory:
  - o 400 Lab Coats x \$10/coat = approx. \$4000
  - o Goggles + Gloves = approx. 3000
- Sales Prices:
  - o Lab Coat: \$15 /coat
  - o Goggles: \$10 /pair
  - o Gloves: \$5 /12 pairs
  - o Package price: \$28 (includes goggles, 12 pairs of gloves, and a lab coat)
- Volunteers needed to package gloves into packs on 12 pairs!
  - o Need to buy Ziploc bags
- UPass distribution also starts in August

### GRAD WARS (Monday, July 28<sup>th</sup>- Friday, August 1<sup>st</sup>)

- Will be announced at the UTMAGS BBQ
- **Hae-Ri and Anya**: plan out special missions and make cards
  - o Meeting on Friday, July 25<sup>th</sup>
- **Stacey**: Give folder with old posters, cards, etc. to Hae-Ri
- Walk around door-to-door to announce both BBQ and Grad Wars (Monday, July 14<sup>th</sup>)
  - o **Hae-Ri**: Prepare Grad Wars hand-outs with email and brief description
- Winners will be announced at following UTMAGS breakfast (Tuesday, August 5<sup>th</sup>)

- Prizes:
  - o 1<sup>st</sup> place: \$50 Mastercard Gift Card (1<sup>st</sup>)
  - o 2<sup>nd</sup> place: \$25 Tim Card (2<sup>nd</sup>),
  - o 3<sup>rd</sup> place: 2 movie tickets (3<sup>rd</sup>)
  - o **Anya and Sara**: Get Scene Cards.
- Need to buy: water guns from dollar store

NEXT UTMAGS BREAKFAST (Tuesday, August 5<sup>th</sup>)

- French toast!
- Need to buy: eggs, milk, thick-cut white bread, cinnamon, sugar, maple syrup, cereal, fruit trays

VICE-DEAN MEETING (Thursday, June 17<sup>th</sup> @ 9:15 am in DV3214)

- Outline events we have planned throughout the year
  - o **Sara**: put together folder including all of the events
  - o Include all numbers/ figures for ski-trip and PowerPoint from last year
- Mention ski-trip and ask for money?
- Only one bus (i.e. 53 spots)
  - o UTM Grad Students (+2 guests) have first priority for seats
  - o Med school and downtown students will be put on waiting list
  - o If space available, they will need to pay guest prices

NEXT UTMAGS MEETING (Week of August 11<sup>th</sup>-14<sup>th</sup>)

- **Anya**: send out Doodle with different times options during that week
- Hae-Ri and Stacey will mention ski-trip updates! Woo!
- Get in contact with other graduate programs (before Mid-September)