

## UTMAGS Meeting – September 1, 2011

### 1. Labcoats and sales

- Meet, Kyla, Matt = picked them up
  - ask Vijay about slide from last year
  - Kyla and Meet = need to be reimbursed for gas
- Sale days: Tuesday, September 6<sup>th</sup> to Monday, September 12<sup>th</sup>
- Time for sales: 10-4, a 10-1 shift and a 1-4 shift; 2 people per shift, 2 shifts per person (volunteer)
  - Google calendar to set it up (AUDREY)
- Need money for float (ANNA: needs to go to bank to get float money)
  
- Pricing:
  - Individual labcoats = \$20.00
  - Individual gloves = \$3.00
  - Individual goggles = \$7.00
  - Labcoats with goggles = \$23.00
  - Labcoats with goggles and gloves = \$25.00

### 2. Orientation

- Menu is fixed: Halal chicken, Naan, salad, chick peas, butter chicken, and curry with vegetarian meatballs - \$2500.00 covered by Amrita's office
    - still need to ask if there will be alcohol
  - Sept. 19, 5-6 orientation, dinner 6-8
  - Kyla: Health, Library (Pam King), Career Centre, CUPE
  - Sara: Principal, Ulli Krull, Campus Police, Mark Overton, Amrita
  - AUDREY: please talk to Housing**
    - Contact student services about providing handouts and freebies
    - Bookstore: free bags
    - Meet: TALK TO MARK TODAY**
  - People who had not contacted us yet:
    - RAWC
    - Academic Skills
    - Childcare
    - International centre
  
  - instructions for new students to add their emails to the ListServ at orientation
  - Gifts: need to purchase; \$800.00 in total (including website logo contest)
    - \$35 and \$15 for website - Starbucks
    - 2 x \$250.00 Best Buy, 10 x \$25.00 Starbucks
- \*\*\*ANNA: budget for this?

### 3. Website

- old one redirects to the new one
- new one is up and running (Thank you Audrey ☺)

- Announcements are being posted
- ListServ is active (EMAIL SENT OUT TODAY, AS WELL AS NOTICE FOR SIGNING UP TO FBOOK); can send to grad students through our email on behalf of UTMAGS
- Email ([utmags@utoronto.ca](mailto:utmags@utoronto.ca)) is active as of TODAY
  - password: 3349Gutm
- send out announcements once a week
- at orientation: have a station for people to sign up to the ListServ
  
- MEET: talk to Sacha about Let's Talk Science and storage space, AFTER Kyla sends out an email once more

#### *4. Paintball*

- End of September; MIRIAM: when do the passes expire?