

## UTMAGS Meeting Minutes—May 10<sup>th</sup>, 2011

In attendance: Sara, Audrey, Anna, Miriam, Meet, Farheen,

-meeting times: Tuesday, 11am, first week of every month

### 1. End of year event

- May 20<sup>th</sup>, 2011 (as confirmed by Vijay, old exec)
- \$2000.00 confirmed by Anna Reale (from Amrita)
- Farheen and Matt: help out old exec if they ask for help
- Anna deals with receipts and reimbursement
- back-up credit card, in case Meet's is full for paying for end of year event

### 2. Transit advisory committee

- forward email to everyone, see who's interested

### 3. Website

- Audrey
- use what UofT provides → WordPress
- update the template, photos, execs, etc; then forward to Anna to update the URL
- Meet: forward the password, details, etc. to Audrey to update the website
- Send email addresses, photos, etc., whatever you want on the website, so that it can be updated
- Help for Audrey? Anyone interested?
- discuss updates on this next meeting (June)

### 4. Summer events

- Barbecue in Erindale Park
- Sporting events → Soccer, beach volleyball, beach badminton
- Scavenger hunt? Kyla and Sara, talk this over
- we have ~\$1500 for the summer; need to budget this
- charge money for beer (like \$2), or \$1 for burgers?
- \$3 BBQ, including one beer?
- options for where we can hold this: Rez (Kristen, Sam, Jade)? Erindale park?
- Date for first event: End of June, July, August
- Money for BBQ: \$200.00
- Pick-up soccer: Every Thursday, 5-7pm, starting next week → Farheen, Matt: Make flyers, facebook page, etc
- Flicks on the Field: Access to screen?? Flicks in the Grad lounge?
- Farheen and/or Matt: Talk to Dave about field use, moving events indoor, better indoor times (NOT Fridays from 8-11pm, like last year)
- Dodgeball tournament?

### 5. Grad lounge clean up

- get rid of old stuff; need to arrange for stuff that doesn't belong to UTMAGS

-proposal for a large space for Grad students → Anna and Sara; improve current space/get a bigger room

-things to include:

→accommodate at least 50 people

→access to internet, move furniture, sink, white board

-what would we want in current space:

→get rid of bookshelf

→trade in a computer: **get a couple of new computers for grad lounge**  
(one mac, one pc)

→new large fridge (to replace 4 old ones)

-in the meantime: clean up space

**\*\*\*NEXT MEETING: June 14<sup>th</sup>, Mandatory: 10-12am; first hour is meeting, 2<sup>nd</sup> hour is clean up**

-ask Sacha or Sara to submit a proposal for a space of their own, it'd be in their benefit to get a space of their own

#### *6. Labcoat sales*

-to sell: Labcoats, LABBOOKS, gloves, goggles

-labbooks: Ask Matt from stores how much he gets them for

-Gloves: Meet will bring some samples next time, otherwise VWR

-order more MEDIUM coats

-order more goggles

-look at what we bought last year; up by 10%

-labcoats: same place

-Anna and Miriam: Labbooks, 100-200

-Farheen: Gloves (10-12 cases)

-Meet: goggles

→discuss these quotes at next meeting

#### *7. Incoming grad students*

-give money to buy gift; organized by Amrita's office

-organize better food (NOT raw meet)

#### *8. GSU*

-last year: forward fees to UTMAGS (affiliation form)

-Talk to Mark Overton or Marta about this

#### *9. Next meeting*

-next year's events:

→Orientation BBQ (September)

→Pumpkin carving in October

→Trivia/charity (food drive)

-Transit Advisory Committee: anyone?

-Other committees, start getting people for positions

-Recognize Carolyn's efforts at End of Year event → \$50.00 Mastercard Giftcard