

July 7 2016

UTMAGS meeting with Anna and Robert

Meeting Minutes

1. Introduction of New UTMAGS Executives

2. New graduate students' orientation

- a. Second week September
- b. Last year it was on tues 14
- c. This year it has to be Monday September 12
- d. When to have the BBQ? After orientation, the best place for the orientation and BBQ will be in spiegel hall since we have both in and outdoors
- e. Orientation at either 3 or 4pm
- f. Past grad students put up some posters around the room (7-8 posters), we need to get the poster boards

3. Fall/Winter UPASS distribution

- a. Week Aug 29 until Sept 9, then have Anna distribute them
- b. UTMAGS helps distributing them – get paid 15\$ per hour

4. Request from Robert - Draw in unaffiliated grad students, those that don't have labs, anthropology, sociology, English, Philosophy, many don't know what is available at UTM, affiliation access to grad lounge, library services at the grad level, gym,

- a. We need to strategize – some come in without supervisor, TA's assigned adhoc basis, resent coming to UTM to see professor at UTM
- b. Write a report about our activity so far about contacting people, who we have contacted, send to Robert, engaging grad students not affiliated with this campus

5. Other business

a. Ski Trip

- i. 240\$ each student 60\$ rental 300\$ total
- ii. 2014-2015 50 students equally spread from department
- iii. Last year 20-30 utm students mostly chem and bio, other 20 from down town, struggling to fill these positions at UTM
- iv. Some students have suggested one day trip, but most don't want to do the ski trip (mont tremblant)
- v. Can we put this money toward something else – the grad research colloquium – answer is yes!! Spend the 5000\$ somewhere else

b. Promoting career center – 4 academic workshops

- i. identifying jobs/ jobs search (2) identifying skills to make yourself marketable (3) resume, cover letter, CV (4) career panel.
- ii. Explore possibilities downtown – our workshops are based off of workshops downtown but given by people here at the career center
- iii. Our goal is to have 50 ppl at the first 3 and 100 at the last panel workshop
- iv. Engage the postdocs!!!
- v. Roberts mandate does not cover post docs but brian stewart does – he can provide funding for post doc involvement

c. Social events

- i. BBQ today 4-7
- ii. Halloween lunch
- iii. Christmas party

d. Academic events

- i. 3M thesis –
 - 1. how to get more participation?
 - 2. Can we have 2 key note speakers, one external and one internal (UTM)?
Yes but need to start now, organize date of 3MT based on when we can get the external speaker – set a date window, it takes months to get them
 - 3. We want to make this bigger
- ii. Grad research colloquium
 - 1. Library upset with UTMAGS
 - 2. Library not getting enough recognition
 - 3. Mindy said the first research colloquium gave library more credit
 - 4. Posters should have new material
 - 5. They want the poster session on an additional day of the colloquium (i.e. colloquium = 2 days instead of one) or have the poster session independent of the colloquium
 - 6. Robert – flexible, but grad students don't have too much time, maybe modify an older poster and designate it as UTM grad research colloquium – and acknowledge the library
 - 7. This decision is left to us, but not 2 full day colloquium, have poster session in evening with cocktails (Robert will cover food)
 - 8. With specific acknowledgement on each poster for the library
 - 9. Maybe 4-6pm the day before the colloquium have the cocktail hour and posters
 - 10. Advertise broadly – undergrad and faculty want them to come, only grads can present
 - 11. Judges – posters were highly specialized, encourage presentation with broader appeal to general community, modify posters to address broader audience
 - 12. Also for the talks – they need to be for a general audience, interdepartmental activities – they need to be understandable by nonspecialized areas

13. Speaker – internal, get a newer prof ? or look up Gary Crawford, invite someone from anthropology, also get an external?
14. Have the dinner in spiegel hall, need enough space
15. Get one option to choose from – poster or talk but not both

iii. Tutor bright

1. Academic workshop sponsor
2. And award given at the colloquium or 3MT
3. They want to leave their cards in our lounge
4. International company, tutor students grade 1 – 12
5. Yearly they support grad and undergrad groups by sponsoring
6. 250-500\$, one award covered by them or make an extra award?
 - a. Criteria for new award – best paper for : Clarity and interdisciplinary of presentation, best communicating across disciplines

iv. Gradminds

1. Offer yoga downtown, bring yoga here, same instructor but don't have undergrads there
 2. Need to talk to the rawc, need to find the space
6. *****Find SGS services downtown that we would like to have here and let Robert Know – this is a second document**
- a. We need to promote all of the services here at UTM, what the library provides- e.g. teaching workshops, need to know where to find this information
 - i. Robert struggling with the issue of – media presence, highlighting grad students research – strongly supported by this office
 1. Youtube videos, Anthony Wesley in CCIT have students with projects making videos that are broadcast quality
 2. CBC radio interview, the current with Anna-Maria, talk to Lauren's dad, market our research at UTM, have grad students talk about the top research
 3. Ted talks – for grad students by grad students